

**Community Advisory Committee (CAC)
Contra Costa Special Education Local Plan Area (SELPA)**

MINUTES
Special Meeting
Tuesday, October 19, 2021
12:00 p.m. – 12:30 p.m.

Call to Order: 12:01 p.m.

Voting Members:	Representation	Present
Rachel Force, Chairperson	Rep: Lafayette	X
Aisha Hall	Rep: Antioch	
Lenisha Williams-Bekheet	Rep: Byron	X
Robin Hauge	Rep: Canyon	
Veronica Ochoa	Rep: Knightsen	
Felicia Schweller	Rep: Liberty	
Amy Morosini	Rep: Moraga	X
Liz Vue	Rep: Oakley	X
Lupi Beagle	Rep: Orinda	
Savanna Bales	Rep: Pittsburg	X
Royce Ursu	Rep: Walnut Creek	X
Shauna Yeager	Rep: CCCOE	X
Non-voting Members:		Present
MaryAnn Frates, SELPA Exec. Director		X
Justine Melendez, SELPA Coordinator		
Jessica Larriega, SELPA Op./Tech. Coord.		X
No Voting Members Currently:		Present
	Rep: Brentwood	
	Rep: John Swett	
	Rep: Martinez	
Janet Knudsen (Updated: Antonia Edwardson)	Parent: Acalanes	Antonia
Lisa Cortez (Updated: Mark Padin)	Parent: Acalanes	Mark

PUBLIC COMMENT:

The Committee welcomes all public participation and comment regarding matters within the jurisdiction of the Committee. Members of the public may comment on any noticed agenda item when that item is raised by the Committee or address the Committee about anything not on the agenda during the “Public Comment” section of the meeting. The Committee may ask for clarification, respond to a question, refer the matter to staff to report back at a subsequent meeting, or direct staff to place the matter on a future agenda.

Each person shall limit his or her comments to three minutes per item. The total time for public comment shall be twenty-one minutes per noticed agenda item, and twenty-one minutes for all non-agenda items together, regardless of the number of non-agenda items raised.

Upon request, reasonable accommodation shall be provided to anyone wishing to address the committee.

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12:01 p.m.	<u>Welcome & Introductions</u>	Rachel Force
	<u>Voting Session</u>	<p>SELPA Executive Director MaryAnn Frates described the meeting topic: to discuss and vote on in-person or virtual attendance for November 10th's CAC meeting. Ms. Frates explained to remain virtual, voting members must vote every 30 days.</p> <p>If CAC representatives wish to remain virtual, the following measures must be in place:</p> <ol style="list-style-type: none"> 1) A proclaimed state of emergency and 2) State or local officials have imposed or recommended social distancing measures or 3) Concerns that meeting in person will present an imminent risk to the health and safety for those who are in attendance due to the emergency. <p>Ms. Frates and Ms. Force called for questions and there were none.</p> <p>Vote on acknowledgement that there is a state of emergency in place. Vote: Yes: 7 No: 0 Absent: 5. Motion: Passed</p> <p>Vote to remain virtual due to social distancing measures being in place and concerns that meeting in person would present an imminent risk to the health and safety for those who are in attendance due to the emergency. Vote: Yes: 7 No: 0 Absent: 5. Motion: Passed</p> <p>Vote in favor of meeting 30 days prior to future meetings. Vote: Yes: 7 No: 0 Absent: 5 Motion: Passed</p>
	<u>Public Comments on Non-Agenda Items</u>	There were no public comments on non-agenda items.
12:08 p.m.		Meeting adjourned at: <u>12:08 p.m.</u>
<p><u>Next Meeting</u></p> <p>Wednesday, November 10, 2021 5:00 – 6:30 pm</p> <p>Topic: ADR: Alternative Dispute Resolution</p>		

TRANSLATION SERVICES: If you require translation services for this meeting, please contact Jessica Larriega at jlarriega@ccselpa.org at least 3 days (72 hours) prior to the meeting date.

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PUBLIC RECORDS that are related to an open session agenda item and distributed less than 72 hours prior to a regular meeting will be available for public inspection immediately before and during the CAC meeting.

DISABILITY ACCOMMODATION: A request for a disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation to participate in the public meeting seventy-two hours prior to a CAC meeting. A request can be sent to the Contra Costa SELPA Executive Director, at mfrates@ccselpa.org or (925-827-0949).