



# CONTRA COSTA SPECIAL EDUCATION LOCAL PLAN AREA

## ASSISTIVE TECHNOLOGY AND AUGMENTATIVE & ALTERNATIVE COMMUNICATION CONSIDERATION PACKET

Each IEP team must annually consider Assistive Technology (AT) for students with disabilities and determine whether there is a need for devices and/or services.

Tier I and II Interventions **must** be implemented by school based teams before a referral packet may be submitted.

**Tier 3 Expert Panel**

Neutral Multidisciplinary, Multi-agency Panel  
 Consultation to determine strategies for AT/AAC & receive consultation on matching features of technology to student goals. Leave with an action plan to guide next steps.

For SELPA Expert Panel consultation, send packet to:

Contra Costa SELPA Coordinator  
**Contra Costa SELPA**  
**2520 Stanwell Dr., Suite 270**  
**Concord, CA 94520**  
**FAX: (925) 825-1124**  
**ldomenico@ccselpa.org**

- ◆ **Not making progress with current AT/AAC?**
- ◆ **Differing opinions on how to implement AT/AAC?**

- Determine strategies for implementing AT/AAC
- Define potential AT/AAC outcomes and next steps
- Receive consultation on matching features of technology to student goals
- Leave with resources for exploration
- Leave with an action plan to guide next steps

Student's name: \_\_\_\_\_ District: \_\_\_\_\_

Reason for referral: \_\_\_\_\_

Signature of Referring District Director

The following documentation **must** be attached for all referrals for consultation (Incomplete packets will be returned):

- Release of Information that has been signed by parent (included in packet)
- Most recent IEP, including goals (highlight specific goals you would like addressed during consultation)
- Most recent psycho-educational/triennial evaluation (last complete psychological evaluation is required if file review was used for the last triennial evaluation.)
- Current evaluations from all related service providers (i.e., SLP, OT, APE, CCS)

**Do not write in this box when making a referral.**

Date received by SELPA: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Coordinator SELPA

**Action Taken:**

Date Panel Consultation Scheduled \_\_\_\_\_ Date Completed \_\_\_\_\_

Other \_\_\_\_\_

*Contra Costa Special Education Local Plan Area (SELPA)  
Assistive Technology/Augmentative and Alternative Communication  
Expert Panel*

**PARENT CONSENT FOR RELEASE OF INFORMATION**

*This information will be shared among representatives on the AAC/AT Expert Panel from Center for Accessible Technology, California Children's Services, Mt. Diablo USD, San Ramon Valley USD, Contra Costa SELPA, West Contra Costa USD, Speech Pathology Group, and the Contra Costa County Office of Education. All materials will be destroyed or returned to the district of residence upon completion of the AAC/AT consultation activity.*

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Birth date

**Information to be *released* by:**

\_\_\_\_\_  
Name of Professional or Agency

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

**Information to be *received* by:**

Contra Costa Special Education Local Plan Area (SELPA)

**Please sign and date below.**

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**AT/AAC Expert Panel Request  
Student Information**

Student: \_\_\_\_\_ D.O.B \_\_\_\_\_ Age: \_\_\_\_\_ Grade \_\_\_\_\_

Disability (yes): \_\_\_\_\_

Parent: \_\_\_\_\_ Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

District of Residence: \_\_\_\_\_

Professional Initiating Request: \_\_\_\_\_ Role: \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail: \_\_\_\_\_

Program Specialist: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Teacher: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Case Manager: \_\_\_\_\_ Phone #: \_\_\_\_\_

School District Point Person for Collaboration in implementation: \_\_\_\_\_

E-mail: \_\_\_\_\_

School of Attendance: \_\_\_\_\_ Address: \_\_\_\_\_

Please include contact names and phone numbers for all related service providers.

<input type="checkbox"/> Speech/Language Name: Ph #: E-mail:	<input type="checkbox"/> Occupational Therapy Name: Ph #: E-mail:
<input type="checkbox"/> DHH Services Name: Ph #: E-mail:	<input type="checkbox"/> Physical Therapy Name: Ph #: E-mail:
<input type="checkbox"/> Vision Services/Orientation & Mobility Name: Ph #: E-mail:	<input type="checkbox"/> School Psychologist Name: Ph #: E-mail:
<input type="checkbox"/> Behavior Support Name: Ph #: E-mail:	<input type="checkbox"/> District Technology Contact Name: Ph #: E-mail:
<input type="checkbox"/> California Children Services Name: Ph #: E-mail:	<input type="checkbox"/> Other Name: Ph #: E-mail:

**What is the expectation for making this referral to the AT/AAC Expert Panel?**

\_\_\_\_\_  
\_\_\_\_\_  
Vision functioning: \_\_\_\_\_ Date of Last Screening: \_\_\_\_\_ Pass / Fail

List Accommodations: \_\_\_\_\_

Hearing functioning: \_\_\_\_\_ Date of Last Screening: \_\_\_\_\_ Pass / Fail

List Accommodations: \_\_\_\_\_

**Communication:**

Current level of receptive language: \_\_\_\_\_ Age approximation: \_\_\_\_\_

Current level of expressive language: \_\_\_\_\_ Age approximation: \_\_\_\_\_

Speech intelligibility: \_\_\_\_\_ %

**Present means of communication: (Check all that are used then circle the primary method used.)**

Eye-gaze/eye movement  Facial expressions  Gestures  Pointing  Sign Language approximations

Objects  Pictures

Sign Language # of signs: \_\_\_\_\_ # of combinations: \_\_\_\_\_ # of signs in a combination: \_\_\_\_\_

Vocalizations, list examples: \_\_\_\_\_

Vowels, vowel combinations, list: \_\_\_\_\_

Single words, list examples & approximate #: \_\_\_\_\_

2 word/3 word utterances

Communication board/book, # of pages and vocabulary: \_\_\_\_\_

\_\_\_\_\_  
 PECS: # of pictures and vocabulary for system: \_\_\_\_\_ Phase level: \_\_\_\_\_

Speech generating device (Name of device): \_\_\_\_\_

Applications: \_\_\_\_\_

Access method: \_\_\_\_\_ (i.e., touch screen, keyboard, mouse, switch)

Writing: \_\_\_\_\_

Other: \_\_\_\_\_

**Behavior**

Does the student's behavior impede learning of self or other?  No  Yes

If yes, describe behavior and list interventions:

\_\_\_\_\_  
\_\_\_\_\_

## Tier I and II Interventions for Assistive Technology/Augmentative Alternative Communication

1. Please list any parent concerns:

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2. What areas are impacted?

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Seating, Positioning and Mobility | <input type="checkbox"/> Communication            | <input type="checkbox"/> Recreation and Leisure |
| <input type="checkbox"/> Mathematics                       | <input type="checkbox"/> Motor Aspects of Writing | <input type="checkbox"/> Organization           |
| <input type="checkbox"/> Computer Access                   | <input type="checkbox"/> Hearing                  | <input type="checkbox"/> Vision                 |
| <input type="checkbox"/> Composition of Written Material   | <input type="checkbox"/> Reading                  |   |
| <input type="checkbox"/> Other:                            |   |   |

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3. What are the tasks that the student needs to be able to accomplish to meet IEP goals?

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4. Please reference IEP goals that could be considered for AAC/AT support:

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**PLEASE REFERENCE THE MODEL BELOW, DOCUMENT TIER I AND II INTERVENTIONS**

Feel free to write in the boxes provided below to the right of the pyramid.

5. List the current interventions/accommodations the student is receiving? Are they working? Why or why not? (Attach additional pages if necessary)

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**Tier III (3) (Few students)**  
***Intensive, Individual***  
Implementers: AT/AAC Specialist      High tech solutions

**Tier II (2) (Some students)**  
***Targeted interventions, Intervention Plan, Progress Monitoring, Explicit Instruction of AT tool***  
Implementers: Specialists (OT, SLP, ISP, Psychologist, Behaviorist)  
Mid-tech solutions (/AAC Consultation):

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Implemented by (List staff):

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**Tier I (1) (Most students)**  
***Consideration of AT/AAC during the IEP Meeting***  
Implementers: Classroom Teachers

Light technology solutions (List AT/AAC):

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Implemented by (List staff):

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