



**MT. DIABLO UNIFIED SCHOOL DISTRICT  
MT. DIABLO ADULT EDUCATION  
PROFESSIONAL DEVELOPMENT FOR  
SPECIAL EDUCATION**

**MDUSD Special Education Assistants  
Get paid while attending one class per year!**

**Fall Classes Free for  
Special Education Assistants, Teachers,  
Parents, Care Givers, and Community  
Members  
Everyone Welcome – Free!**

**Introduction to Working with Students in  
Special Education**

*(District Required Course for all New MDUSD Assistants)*  
This two-part course is designed for, but not limited to; special education assistants (open to anyone interested). Course includes instruction and training on the most essential aspects of Special Education law, roles and responsibilities, research-based effective practices, disability and diversity awareness, instructional strategies and accommodations, general health care procedures, behavior management, and communication skills.

56401021 Takemoto W 9/9 & 9/16 4:00-7:00pm  
D5 LVAC Free

**Supporting Students with Augmentative and Alternative  
Communication (AAC) Needs**

Students with limited verbal skills rely on us to facilitate their social and curricular participation using various methods of AAC. Whether your student uses sign language, a communication book, low tech voice output devices, or a high tech speech generating device, the basics of AAC in practice are universal. This two-part class will provide you with practical ideas for helping your student to communicate in multiple environments and create stronger social connections with their peers and adults.

56420021 Balick/Woodward W 9/23 & 9/30  
4:00-6:00 pm D5 LVAC Free

**Introduction to Executive Functioning**

This course introduces executive functioning, an area that affects many students in special education. Explore what executive functioning deficits look like and learn to help students improve skills in organization, time management, task initiation, and planning & prioritizing. Strategies geared towards secondary students

56430021 McCarthy T 10/20 4-6 pm  
D5 LVAC No Fee

**The Basics of Applied Behavior Analysis (ABA)**

Participants will learn the basics of ABA as they apply to classroom settings. We will discuss concepts of reinforcement, environmental management, and reactive strategies and their role in managing student behavior in the classroom. *No prior knowledge necessary.*

56418021 Quirk TH 11/5  
3:30-5:30pm  
Dent Board Room Free

**These courses may be used as professional  
development for the  
MDUSD BTSA  
Induction Program**

**LVAC- Loma Vista Adult Center**  
1266 San Carlos, Concord  
(925) 685-7340

**DENT – DENT Center**  
1936 Carlotta Dr., Concord

INTERESTED IN CPR OR FIRST AID?  
CALL CAREER TECHNICAL EDUCATION  
(925) 685-7340, EXT. 6732  
FOR INFO ON  
CLASS DATES AND TIMES

**Register Online @**  
[www.mdusd.k12.ca.us/adulted/cte.htm#special](http://www.mdusd.k12.ca.us/adulted/cte.htm#special)  
**Registration Opens 8/12/13**

Loma Vista Adult Center  
 Mt. Diablo Adult Education  
 1266 San Carlos Avenue  
 Concord CA 94518


**To register:**

Complete one form per class (copy as needed), and submit by mail, pony or drop off to:  
**Career Technical Education, Loma Vista Adult Center, 1266 San Carlos Ave., Concord, CA 94518, FAX (925) 363-9757**

**Compensation (for SEAs with a regular assignment):**

- ✓ Choose a course you are interested in and ask your site administrator to approve by signing the pre-registration form.
- ✓ Obtain a time sheet from the instructor of the course and follow the directions given.
- ✓ Submit your timesheet with class certificate of completion to Personnel office at the Dent Center for compensation.

You are welcome to take more than one course per year, but will only be compensated for your time to attend one course (typically 4-6 hours).

DATE / /		 <b>Mt. Diablo Adult Education</b>		QUARTER (circle one) Fall   Winter <b>Spring</b> Summer	
LAST NAME      FIRST      MIDDLE INITIAL				SEX <input type="checkbox"/> M <input type="checkbox"/> F	
STREET ADDRESS				Tuition      \$ <div style="text-align: right;">FREE</div>	
CITY			ZIP	School Assigned to:	
HOME PHONE		WORK PHONE		Administrator Signature (to approve compensation – 1 course per year)	
EMAIL ADDRESS					
COURSE NUMBER	SEST COURSE TITLE				
DAY CLASS MEETS (circle) <b>M T W</b> <b>Th F</b>	DATE CLASS BEGINS	LOCATION/ROOM	TIME	By	